

NOTICE

Municipal Services Committee
Regular Meeting
Tuesday, August 31st, 2021 at 5:00 pm

Meeting will be held in person at the City Hall, 31 S Madison St Evansville, WI. Public may also attend virtually at meet.google.com/wje-xuct-mbr, or by teleconference at +1 (315)-801-9407 then enter conference pin: 863 831 330#

MINUTES

1. **Call meeting to order 5:01 PM**
2. **Roll call.** Committee Chair Jim Brooks, Aldermen Gene Lewis, Aldermen Ben Ladick ascend. Also in attendance were: Dale Roberts DPW, Kerry Lindroth W&L, Donna Hammett, Julie Roberts, Jason Sergeant, Bill Lathrop, Nick Bubolz Town & County
3. **Civility Reminder**
4. **Motion to approve the agenda as presented.**
Lewis/Brooks 2-0
5. **Motion to waive the reading and approve the minutes as printed from the July 27th, 2021 regular Municipal Services Committee meeting.**
Changes to item # 13 for Cemetery fee change. Questions as to the dollar amount discussed in July 27th meeting. Minute's state site preparation fees: Full burials \$700.00, Cremations \$300.00. This wording does not match the resolution passed at council. Minutes need to be reviewed and corrected if needed. Item 10a, needs to look at number for the arrears needs to be looked at and changed.

Lewis/ Brooks 2-0
6. **Citizen appearances other than agenda items.**
 - None
7. **Review of sanitary sewer billing adjustments. (Jan, Apr, Jul, Oct)**
Will be reviewed next in October
8. **Director's Report**
 - a. **Parks and Recreation Report**
Main Creek Walls are done and work has started on the duck pond.
 - b. **Water Rate Case (Placeholder)**
J Roberts stated that we have not heard anything to date. There was one more public comment as of today, which is the last day to post. Most of the public comments were about water quality and Sergeant, Renly and the City engineers are going to sit

down and discuss a plan of action. Hammett has put together a spreadsheet of complaints including the public comments. Brooks asked when and how often testing of water is done. Testing is done every day, from WWTP, residential homes, W&L shop & DPW shop.

c. AMI Project (Placeholder)

(1) Current AMI count remaining- Elec: **0** Water: 231

We have not changed out any water meters in about a month. Wait for modules to come in, they're about 17 weeks out as of this time. Lindroth has been in contact with Elster trying to get a box prior to the main shipment. Water meters have to be done before we can convert to NorthStar. There is not a time line at this time to get the water meter changed out.

d. Lake Leota Dam Repair Update (Placeholder)

No update

e. Municipal Services building expansion progress report.

• **Change Order (informational only)**

Contract was sign to approve change orders that were more the 26%

And the change order that come through is more than 26%, but is still under budget.

f. Draft Budget Review

Sergeant and J Roberts have been going through the current capitol plan along with Renly and has several inconsistencies with some of the items on this list are not on the capital plan or in the levy. Per Sergeant the following are not included in the capital plan or in the borrowing plan:

DPW-Sidewalks and Crack Pro & Router-coming out a levy and capital

Liberty St Reconstruction-in the borrowing plan is \$550,000

Truck-we currently have \$53,000 in levy but not until 2025

Plow Truck at \$200,000 is not in the borrowing plan and not in capital plan and will need to be removed.

Parks-No mowers in the budget. Gator- is coming out of levy at this point. Park Road- are in but they are not a 2022 project. Tool Cat-is coming out of levy in 2025 but is only listed for \$15,000 and should have been \$80,000. D Roberts found an electric gator for less around \$14,000.

Cemetery-Skid Steer-\$20,000 in the levy right now will include a trade in.

Columbarium is not in capital or borrowing right now. Cemetery Truck-\$51,000 listed in borrowing 2022. Mowers for 2022 are not list in borrowing or capital.

Roberts stated that skid steer that the cemetery has is in decent shape, the truck is in decent shape, Roberts stated that a heavier duty truck would be beneficial for the cemetery but is not a must and the mower would like to trade in because two of them are the same age.

Stormwater-Liberty St Project- There is \$658,000 in the borrowing plan that is budgeted.

WWTP- The mower and the Lift Station Control Panels will be coming out of cash. The Lincoln St lift station rebuild will be out of borrowing, Liberty St- what is in borrowing \$978,000. The Gator is not in either borrowing or capital. Manholes & Main Repair in regular budget.

Water-Liberty St reconstruction 2022 there is \$1.2 million in borrowing vs \$1,143,303. Walker St & Almeron St-2024 there \$478,000 and only list Almeron. Walker St did not make its way into the capital plan. Cherry & Enterprise St-2025 there is \$120,000 in borrowing and it only includes Enterprise St. The booster Station for the Moss property, the borrowing plan has it sitting in 2024, CIP has it sitting for next year (2022), for possible development N of 6th St, for the need of water boosting services. This is always moved back until it will be needed.

Electric- Not all the items are in Capital, some may not be in at all and the capital is a little cryptic in its descriptions, we need to make sure we understand.

Brooks asked about the Croft overhead Project if this was west of 5th St, Lindroth is stated that it is just past 6th St, just passed the Leeder farm, Lindroth is still talking with the farmers.

J Roberts stated that we are waiting for the state to get the Levy numbers out, possibly Friday September 3rd.

Other Items: Employee Recognition budget was put in everyone's budget and the amount seem to be an inordinate amount for these budgets. Sergeant will be working with Renly about this numbers and understand how these numbers came to be. There will be discussion with Renly about increasing the street maintenance budget and split out the money coming in from the wheel tax, important to understand how that might spilt up compared to other maintenance.

Renly has in the back of packet, revisions of his capital proposals, the capital plan that was approved by council, does not appear to be clear what the questions were from various department will try and note them and work them out.

Sergeant has asked Roberts to create a summary of total cost and total projects, an overall list of what is happening that year. The Capital Budget will be reviewed again with all the Department heads.

9. City Engineer Report

a. Sub-division / Development Update

The Majority is sitting with the Developers and it is unlikely that anything will be starting in 2021.

b. Inflow and Infiltration Study (Placeholder)

Because it has been a dry year, and we haven't seen the required spikes at WWTP to do the study.

c. Water Quality Discussion

There is a meeting set up for next week, and have started a spreadsheet and working with Renly on locations.

d. Roadway construction & other project updates. (Placeholder)

- **First & Second St Projects-** Paving was complete for around the school. They did not complete grass and landscaping around the school, it is set that work cannot commence before 8:15 am and again cannot work from 2:30 pm-4:00pm.
- **Sidewalks-**Majority of the sidewalks are complete on Main and Maple St, there are a couple of spots where the handicap ramps need to be replaced.

10. Administrative Staff's Report

a. West Side Park Progress (Placeholder)

MSA meet on site and meet with a couple of pool employees, and they are sub-contracting with WTI water technologies on the water side of this project. There was a good discussion regarding style, color and the cost of operations. Starting next week, they will be meeting about the fields, with soccer club, baseball, and softball club to discuss their needs.

11. WPPI

a. Amy Wanek – ESR Report

Amy provided a written report

Choose Renewable block purchase price change on 08/01.

Billing Insert to go out in fall.

Letter to be sent out to participants to let them know of price change.

Key accounts were notified of the Energy Efficiency Request for Proposals that was released by WPPI on 08/01.

New Load Market Pricing revised tariff will be effective 09/01.

Customer Appreciation Event September 10, 2021 from 4pm-7pm

Flyers were sent out with the August 8, 2021 billing, also on City Website.

12. Old Business

• **Youth Center Update**

D Roberts stated that Renly was having issue with Home Depot and asked Roberts to find someone else to quote us on flooring, CCW flooring in McFarland is scheduled to start installing on September 13, 2021.

The youth center will not be opening this year.

13. New Business

We continue to receive money for customers in the arrears from Energy Asst.

14. Upcoming Meeting Date, September 28th, 2021 at 5:00 pm

15. Adjourn

Brooks/Lewis 2-0 at 6:00pm

James Brooks, Committee Chair

Please turn off all cell phones and electronic devices before meeting commences. If you have any special accessibility issues, please contact Evansville City Hall at 608-882-2266 prior to the scheduled meeting. Thank you.